

File No. A-12024/16/2021-Estt./
National Human Rights Commission
Manav Adhikar Bhawan, "C" Block,
GPO Complex, INA, New Delhi – 110023

Dated, the 7th February, 2025.

EMPANELMENT OF CONSULTANTS (PROCEEDINGS) FOR PREPARATION OF
DRAFT PROCEEDINGS IN THE NATIONAL HUMAN RIGHTS COMMISSION

The National Human Rights Commission propose to draw a panel of Consultants (Proceedings) for assisting the Commission in preparing the draft proceedings.

2. The empanelment of Consultants (Proceedings) will be governed by the following general terms & conditions:-

I.) **Nature of engagement** – The engagement is not on regular basis against any post, but is an empanelment for short durations on need basis for which the Consultants shall be paid on piece meal rate basis as mentioned above. The empanelment is purely on need basis for the period of short durations.

II.) **Eligibility Criteria** –

- (i) Retired Judicial Officers, OR
- (ii) Practicing Advocates with at least 6 years experience in Supreme Court/ High Courts

III. **Remuneration**–Payment will be made @ Rs.500/- per proceeding prepared, subject to a maximum ceiling of 200 proceedings per month.

IV. **Job location**–The office of National Human Rights Commission at Manav Adhikar Bhawan, C-Block, GPO Complex, INA, New Delhi-110023.

V. **Age and Duration of Engagement**–The applicant should not be more than 65 years of age on the last date of submission of application. The Consultant shall initially be engaged for a period of two years. Continuation of empanelment is subject to his/ her satisfactory performance.

VI) **Selection Process** –

- i) The Commission will review the applications and short-listed candidates, as per their qualification and experience, will be called for interview.

- ii) Details of short listed candidates and date of interview for selection for empanelment shall be displayed in the website of the Commission www.nhrc.nic.in
- iii) The date, time and venue of the interview will also be conveyed to the shortlisted candidates through email at the email address provided by the applicants.
- iv) The applicants will have to make their own arrangements to reach the place of interview.
- v) No TA/DA will be paid by the Commission to the applicants for attending the interview.
- vi) The final selection will be based on their performance at the time of interview.
- vii) The decision of the Commission regarding selection of candidate, will be final.

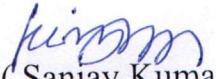
VII. Selected candidate shall not have any rights to claim permanent employment/engagement in the National Human Rights Commission and his/ her services can be terminated at any time at the discretion of the Competent Authority without prior notice.

3. Eligible and interested candidates may directly or by post, submit their applications in the prescribed proforma, addressed to The Under Secretary (Estt.), National Human Rights Commission, Manav Adhikar Bhawan, C-Block, GPO Complex, INA, New Delhi-110023 within 30 days from the date of publication of the Advertisement in the newspaper.

4. Any Application received incomplete or non prescribed proforma or received after the last date shall be summarily rejected. Attending interview shall not confer the candidates any right for empanelment.

5. No TA/DA shall be paid for attending the Interview.

Encls. : Proforma


(Sanjay Kumar)
Deputy Secretary (Estt)

FORMAT OF APPLICATION
FOR EMPANELMENT AS CONSULTANT (PROCEEDINGS)
IN THE NATIONAL HUMAN RIGHTS COMMISSION

Paste your
recent passport
size photograph

Name	
Date of Birth / Present Age	
Present Address	
Mobile No. and email Id	
Educational qualifications	
Professional qualifications, if any	
Registration No. with Bar Council of India	
Working experience in Supreme Court / High Courts (Supporting documents must be attached)	
Knowledge of Computers	
Any other information	

(Separate sheets may be used where ever required)

Date

(Signature with name)