



Annexure-A

F. No.A.12014/3/2015-Estt.

National Human Rights Commission

Manav Adhikar Bhawan,
Block-'C', GPO Complex New Delhi -110 023

Date: 24th September, 2015

Sub: Filling up two posts of Staff Car Driver (Ordinary Grade) in the National Human Rights Commission on direct recruitment basis.

Applications are invited from candidates fulfilling the eligibility conditions as mentioned at **Annexure-I** for appointment to the above mentioned post in the National Human Rights Commission on direct recruitment basis.

Number of vacancies: Number of vacancies and reservations available are mentioned in Annexure-I.

Mode of Recruitment: Mode of recruitment to the post of Staff Car Driver will comprise driving practical test on vehicle and driving theory test. Venue of the skill test will be Delhi only.

Fee:

Rs.100/- (Rupees one Hundred only) payable through Demand Draft/Bankers Cheque drawn on "NATIONAL HUMAN RIGHTS COMMISSION". Fee is exempted for all women candidates and candidates belonging to Scheduled Caste, Scheduled Tribe. Fee once paid will **not** be refunded under any circumstances.

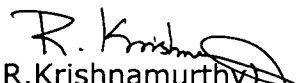
How to apply: The candidates fulfilling the eligibility conditions as mentioned in **Annexure-I** may apply in the prescribed format as per **Annexure-II** by post to the **Under Secretary (Estt), National Human Rights Commission, Manav Adhikar Bhawan, Block-C, GPO Complex, INA, New Delhi-110 023**, along with copies of relevant supporting self attested documents like proof of age, qualification, copy of driving license, experience certificate, category certificate etc.

The applications without supporting documents, photograph, unsigned and incomplete applications, in any manner, shall be summarily rejected.

The candidates who are already in Government Service should apply through proper channel failing which the applications shall not be considered.

Closing date : The last date for receipt of applications will be **9th October, 2015**. Applications received beyond last date of receipt of applications will not be considered under any circumstances.

3. Those candidates who have earlier applied for the above said post with reference to Commission's previous advertisement dated 30th September, 2014 **NEED NOT APPLY AGAIN.** *Their applications will be considered alongwith the fresh applications.*


(R.Krishnamurthy)
Section Officer(Estt.)

Advt. No.03/2015/Estt.

Sl. No.	Details of post, pay scale and mode of recruitment	No. of Posts	Eligibility criteria
1	Staff Car Driver (Ordinary Grade) PB-1 (Rs.5200-20,200) + GP Rs.1900/- By Direct Recruitment	02 (01 UR & 01 SC)	Essential Qualification:- (i) Possession of a valid driving license for motorcars. (ii) Knowledge of motor mechanism and experience of driving motorcar for at least 5 (five) years. Desirable:- (i) Pass in the 8 th standard of any recognized school

**APPLICATION FORM FOR RECRUITMENT TO THE POST OF STAFF CAR
DRIVER (ORDINARY GRADE) ON DIRECT RECRUITMENT BASIS**

Paste here firmly
recent photograph

(4 cm x 5 cm)
(do not staple)

Advt. No.03/2015/Estt.

Post applied for: _____

1. Name of Candidate : _____
(As per matriculation certificate)
2. Father's Name : _____
3. Mother's Name : _____
4. Date of Birth : _____
(As per matriculation certificate)
- 4(a). Age as on last date for receipt of application : _____
- 4(b). Whether seeking age relaxation : _____
5. Gender (Male/Female) : _____
6. Nationality : _____
7. Details of fee : _____
(DD/Bankers Cheque No. & date)
8. Category : _____
(whether SC/ST/OBC/General)
9. Details of Driving License : No.....date of issue.....
Name of issuing authority.....

10. Educational/Professional Qualification:

Sl. No.	Exam/ Degree Passed	School/ College/ University	Subject Taken	Year of passing	Class/ Division & %age

11. Experience:

Name of the Employer/ Organisation	Post Held	From	to	Nature of duties	Scale of pay and last salary drawn

12. Permanent Address : _____

13. Address for Communication along with Pin No. : _____

14. Mobile No. (if any) : _____

15. E-mail-ID (if any) : _____

16. Any other information : _____

Dated:

(Signature of the candidate)

DECLARATION

(i) I have not submitted any other application for this examination. I am aware that if I contravene this rule, my application will be rejected summarily by the Commission.

(ii) I have read the provisions in the Notice of the examination carefully and I hereby undertake to abide by them.

(iii) I further declare that I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc., prescribed for admission to the examination.

(iv) * For Central Govt. Civilian Employees seeking age relaxation

I declare that I am a Central Govt. Civilian Employee and completed 3 years regular service or regular length or service stipulated in the notice of the examination on or before date of closing of submitting application form given in the notice.

(v) *For candidate belonging to OBC

I declare that I belong to the community which is recognized as a backward class by the Govt. of India for the purpose of reservation in services as per orders contained in Deptt. Of Personnel & Training Office Memorandum No. 36012/22-93-Estt (SCT) dated 8.9.1993. I also declare that I do not belong to the person/sections (creamy layer) mentioned in column 3 of the schedule of the OM mentioned above and modified vide Govt. of India DOPT OMs mentioned in the Notice. I further declare that I am in possession of OBC Certificate as per the prescribed format.

(vi) I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the examination, my candidature/appointment is liable to be cancelled.

Place :

Date :

(Signature of the candidate)
{unsigned application will be rejected}