

National Human Rights Commission
Manav Adhikar Bhawan, 'C' Block, GPO Complex, INA
New Delhi-110023

F.No.D-24012/1/2017-GA

Dated 11th July 2018

TERMS AND CONDITIONS FOR AUCTIONING OF ONE MARUTI CAR OF THE COMMISSION

Sealed bids are invited for disposal of ONE (01) condemned staff car belonging to the office of the National Human Rights Commission on "AS IS WHERE IS BASIS" as per the time schedule given below:-

a). **Particulars of Car:**

Make of Vehicle	Registration No	Model
Maruti SX4 Petrol AC	DL2CQ- 7134	2011

b). **Time Schedule:**

- | | |
|---|---|
| i) Closing date & time for receipt of bid | 17-08 -07-2018 at 5.00 P.M. |
| ii) Place for submitting bid | Tender Box kept at CR Section
Manav Adhikar Bhawan, 'C' Block,
GPO Complex, INA
New Delhi -110023 |
| iii) Bid Opening Date & Time | 23-08 -2018 at 3.00 PM |
| iv) Place of Bid Opening | Conference Room No. 410 B
Fourth Floor, Manava Adhikar Bhawan
'C" Block, GPO Complex, INA
New Delhi-110023 |

Note:- In the event of the last date being declared as a holiday/closed day, the bid will be received/opened on the next working day at the same appointed time.

- LATE BID:-** The bid received after the specified date and time will not be considered.
- The above car is parked in the basement of Manav Adhikar premises and can be inspected by the prospective bidders on all working days on or before 31-07-2018 between 3.00 p.m. to 4.00 p.m.
- Earnest Money Deposit (EMD):-** EMD of Rs.5,000/- (Rupees five thousand only) in the form of Demand Draft/Pay Order payable in Delhi to " National Human Rights Commission " is required to be submitted alongwith bid in prescribed format as given in Annexure-I. **Bid without EMD and in any other form i.e. Cheque, cash etc.. Will no be considered.**

Contd on page 2/-

- 4.1 The EMD should remain valid for a period of 45 days beyond the final date of bid validity period.
5. The bid should be furnished in Enclosed format and the name, address and telephone/mobile numbers of the bidder should be clearly indicated.
6. The bidders should quote their unconditional rates strictly as per the **Annexure-I**. Cutting / overwriting, if any, should be countersigned. Each page of the tender should be duly stamped and signed by the authorized signatory of the agency/firm/company/individual.
7. Conditional or ambiguous bids are liable to be rejected.
8. The bidder(s) will have to **attach** his/their self attested proof of identity/residence while submitting the bid and indicate the same in Sl.No. 2 of **Annexure – I** by means of a copy of **Ration Card** or **Driving License** or **Voter Identity Card** or **Aadhar UID Card** etc. (in case of the individual bidder). A copy of the **Registration of the firm/company/agency** is mandatory if the successful bidder(s) happens to be a Firm/Company/Agency.
9. The vehicle has to be removed by the successful bidder(s) from the office premises of the Commission **within three days from the date of the receipt of the letter by him/them issued by this office, regarding acceptance of his/their bid(s) offer, after making payment of the bid amount.** The vehicle will be delivered only after producing the original proof of identity/residence and depositing the bid amount by DD/Pay Order payable at Delhi to "National Human Rights Commission", failing which EMD will be forfeited. No further correspondence in this regard will be entertained after that.
10. Successful bidder should transfer the vehicle in his/her name within one month under Motor Vehicle Act under intimation to National Human Rights Commission and **also submit Notary attested Stamped Affidavit to this effect while taking delivery of the vehicle.**
11. The Commission reserves the right to accept or reject any bid without assigning any reasons thereof. The decision of the Commission in this regard shall be final and binding on the firm/agency/company/individual.


(D M Tripathy)
Under Secretary(GA)
☎011-24663280

**Format for furnishing bids for purchase of old condemned cars from
National Human Rights Commission**

1. Name & Address of the Bidder:
-
-
-
2. Name of the Document attached
as Proof of identity of the bidder
(as per para 9 of Terms and Conditions)
-
3. Tel. Nos. (Res.)
- (Office)
- (Mobile)

4. Bid for Vehicle No(s):

S.No.	Registration	Model	Price in words (in Rs.)	Price in figure (in Rs.)
1.	DL2C 7134	2011 – AC Maruti SX4 Petrol		

5. Details of EMD:

Rs. _____ (in figures)

Rs. _____ (in words)

6. Pay Order No _____ dated _____ Bank _____

(Name and Signature of Bidder)

[In case of firm, stamp is required]